

TRANSCRIPT GUIDELINES

1. Visit the school portal (www.ebsu.edu.ng)
2. Click on Transcript Application to visit the Transcript portal.
3. Click on Get Started
4. General Payment invoice and proceed to any Bank of your choice for Payment or pay with any Master Card, Visa card or ATM verve card as long as the card has been enabled for web transactions by d issuer Bank.
5. After a successful payment, Visit the portal again, click to verify payment code and fill the Transcript form.
6. Submit the form and print the acknowledgement slip/Evidence of Application.

Note:

1. For fast and easy delivery of your Transcript, the FULL Name, Address of the Institution, Country, Postal code and Reference Number MUST be well stated. Be guided.
2. The **University** and the delivery Agency (**E-JUSGlobal**) will not bear responsibility of any loss or damage caused to anyone who patronize touts or imposters who claim to facilitate Transcript Applications.